

GRAIN PAYMENT REQUEST FORM FACT SHEET

Use the following information to complete the grain payment request form.

1. Grain Solutions Advisor: this field sends a copy of the form submission to your GSA and Grain Payment.

2. Receive an email receipt of this submission: select yes to reveal an email field.

3. Email: this field sends a copy of the form submission to the email submitted.

4. Recurring Auto-Pay: Auto-Payment of all grain delivered, excluding unsold Delayed Price (DP), Condo and Deferred/Hold Settlements. This selection will remain in effect until a new Grain Payment request form has been submitted.

5. Recurring Auto-Pay on Full Contract: Auto-Payment of all Full/Filled grain contracts. This selection will remain in effect until a new Grain Payment request form has been submitted.

6. Pay All Grain excluding DP, Condo, Deferred: A one-time payment for all eligible sold grain. This selection is for those who had not previously selected one of the Auto-Pay options noted above. A new payment request form will need to be completed for any future grain payments.

7. Specific Payment Request: A one-time payment for customers who wish to be paid for specific item(s). This selection is for those who had not previously selected one of the Auto-Pay options noted above. Payments can be requested for specific Contract, Scale Ticket, Bushel or Payment Amount. A new payment request form will need to be completed for any future grain payments.

8. Crop: select the crop to be paid.

9. Payment Request: select the Contract Number, Scale Ticket Number, Bushels, or Specific \$ Amount for payment.

10. Payment Details: enter the Contract Number, Scale Ticket Number, Bushels, or Specific \$ Amount for payment.

11. Request Another Payment: select yes to complete another Specific Payment Request.

12. Comments: please include any additional comment or instructions for the grain accounting department.

Grain Solutions Advisor: Date: *

1. Date

Customer Name: * Account #: *

Phone Number: 2. Receive an email receipt of this submission? Yes No 3.

Please enter a valid phone number.

Payment Options:

4. Recurring Auto-Pay (until otherwise notified)

5. Recurring Auto-Pay on Full Contract (until otherwise notified)

6. Pay All Grain excluding DP, Condo, Deferred (one time payment)

7. Specific Payment Request (one time payment)

Crop: * Payment Request: * 10.

List your Contract, Ticket Number, Bushels or \$ Amount here.

11. Request Another Payment? Yes No

12. Comments:

Preview PDF